

ENROLLMENT IN THE NY44 HEALTH BENEFITS PLAN

Enrollment is allowed only within thirty (30) days of the first day of eligibility for enrollment, during the Open Enrollment period, or within thirty (30) days of a Special Enrollment event and upon meeting the eligibility requirements imposed by the Participating District.

Special Enrollment events occur when:

- a person becomes a dependent of the potential Enrollee through marriage, birth, adoption or placement for adoption;
- COBRA continuation coverage is exhausted; or
- there is an involuntary loss of health insurance coverage resulting from a loss of eligibility or the employer's contributions towards coverage were terminated, provided that such person had such coverage at the time coverage hereunder was previously offered.

You must notify your school's Benefits Clerk within 30 days of the change!

- ◆ An Enrollee's spouse or family member may enroll other than during the Open Enrollment Period when the person becomes a dependent of the Enrollee through:
 - marriage or assumption of a domestic partnership;
 - birth, adoption or placement for adoption, and the case of the birth or adoption of a child, the spouse of the Enrollee may enroll as a dependent if otherwise eligible.
- ◆ Enrollees may enroll themselves and their Family Dependents during an eligibility period by completing an Application at the Benefits Office at their school district. The Benefits Clerk will process the application through Beneficiency. You may apply for Coverage within thirty (30) days of the date you become eligible for Coverage. If you do not apply within thirty (30) days of the date you become eligible, you must wait until the next Open Enrollment.
- ◆ Changes to the original Application Form must be made through Beneficiency by the Benefits Clerk.
- ◆ Enrollees or Family Dependents (other than newborn children of the Enrollee) who are confined to a Hospital; Skilled Nursing Facility; Home Health Care; or other health care facility on the date when this Coverage would otherwise take effect will be eligible for Coverage, effective the first day following the Enrollee's or the Family Dependent's final discharge from such confinement (the date after discharge).